



# MINNESOTA ASSOCIATION OF PLUMBING AND MECHANICAL OFFICIALS

## **Board of Directors Meeting Minutes for November 1, 2011**

**Cherokee Sirloin Room, 886 Smith Avenue South, West St. Paul**

### **Call to Order:**

- President John Lampert called the meeting to order at 1:07 P.M.

### **Roll Call of Officers:**

- Present: Jerry Hanson, Don Knipe, Jon Knudson, John Lampert and Russ Nystrom
- Excused: Scott Eggen, Scott Hutchins and James Lichtblau

### **Approval of the Agenda:**

- The agenda was approved with the addition of “Action Items”.

### **Secretary’s Report:**

- A motion was made and seconded to approve the minutes of the September 6, 2011 board of directors meeting as published. Motion carried.

### **Treasurer’s Report**

- Treasurer Nystrom reported the following:

|                           |           |
|---------------------------|-----------|
| Checking Balance 8/2/11 = | \$6861.94 |
| Petty Cash =              | \$40.00   |
| Receipts =                | \$460.00  |
| Expenses =                | -\$433.39 |
| Balance 9/6/11 =          | \$7480.97 |

A motion was made and seconded to approve the treasurer’s report. Motion carried.

Treasurer Nystrom reported that he investigated getting debit cards, however is recommending against it because of the fees.

### **Old Business**

#### **• 2012 meeting topics and locations**

1. Russ Nystrom reported that he has one more person to contact with the Twins that may be able to authorize a tour. If that falls through there will be no tour.
2. Don Knipe said that he will look into getting tours of the athletic facilities at the U of M. A shuttle bus service may be needed to get attendees from the place of the business meeting to the tour location.
3. Jon Knudson has sent an e-mail Curt Van Vickle of Auer Steel & Heating Supply Company for a seminar about duct construction.
4. The intent is to have the meeting schedule complete in time for the annual election of officers meeting.
5. Russ Nystrom volunteered to contact Minvalco for a seminar.

## **New Business**

### **• Officers Elections and Installation of Officers Banquet**

- Jerry Hanson said he will send out an e-mail soliciting nomination for officers and indicating the eligibility requirements.
- Jerry Hanson reported that the Annual Institute for Building Officials has set a date and time for the election of officers meeting. It will be held on Tuesday, January 10, 2012 at 11:45 AM. The room number will be indicated on signs in the facility on the day of the meeting.
- Jon Knudson will send letters to donors for prizes for the annual banquet.

### **• Seminar Accreditation**

- The new accreditation procedures required by a new state statute was discussed. Jerry Hanson is talking with the state to get future seminars accredited as required.

## **Good and Welfare**

### **• State Code Advisory Committee**

- Jon Knudson and John Lampert have not heard of any meetings being scheduled. The alternate openings have not been filled on this committee. The board felt that smaller jurisdictions should be solicited for these positions. Jerry Hanson indicated that he will include it in an e-mail he is sending to members.

## **Action Items**

1. Russ Nystrom:
  - a. Minvalco seminar
  - b. Twins stadium tour
2. Scott Eggen:
  - a. Uponor tour and/or fire sprinkler seminar
3. Don Knipe:
  - a. Gopher Stadium and/or Hockey Arena tours.
4. Jon Knudson:
  - a. Solicit donors for prizes for banquet
5. Jerry Hanson:
  - a. Get future seminars accredited.
  - b. Send e-mail to members for:
    1. Code change ideas to be sent to Jon Knudson and John Lampert to bring forward to the advisory committee.
    2. Notice of officer nomination and eligibility requirements.
    3. Volunteers for alternates for the state code advisory committee.

## **Adjournment:**

- Being no further business the meeting adjourned.

Respectfully Submitted,

Jerry Hanson, Recording Secretary